

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday, March 24, 2020 - **8:00 A.M.**

NMSC Offices

101 Garfield Avenue, Menasha WI 54952-3397

PLEASE NOTE: Due to public health concerns regarding COVID-19, the meeting will be held by telephone conference. Up to 10 members of the public may attend the meeting at the Commission Offices.

AGENDA

1. ROLL CALL

2. PUBLIC FORUM

3. APPROVAL OF MINUTES

- February 25, 2020 Regular Meeting.

4. CORRESPONDENCE

- A. February 24, 2020 letter from Robert Liska, Wisconsin DNR to Dale Youngquist, NMSC President.
RE: DNR Approval of Revised Industrial Pretreatment Monitoring and Reporting Requirements.
- B. February 25, 2020 letter from Ellen Skerke, Town of Neenah Clerk-Treasurer.
RE: Town of Neenah Resolution authorizing participation in the preparation of a cooperative plan with the Town of Clayton.

5. 2019 FINANCIAL AUDIT REPORT (Clifton Larson Allen LLP)

6. OLD BUSINESS

- A. Interceptor Transfer of Ownership to City of Menasha Update.

7. NEW BUSINESS

- Operations, engineering matters -

- A. Polymer Feed System Update.
 - 1. Update and discussion on Polymer Feed System - McMahon status of Controls, GIS & SCADA Integration.
- B. Chlorine Residual Analyzer – McMahon status on Controls, GIS & SCADA Integration.
 - 1. Update on and discussion on current status with potential action to be taken based on discussions held.
- C. McMahon update on NMSC Wastewater Treatment Facility Re-Rating Study.
- D. Phosphorus Removal Equipment Pilot Study. Discussion on and potential action to be taken regarding Pilot Study with phosphorus removal equipment.

- E. McMahon Invoices

| | | |
|------------------|--|-------------|
| #917584 Phase 06 | Chlorine Residual Analyzer/Controls-Constr. Services | \$ 758.50. |
| #917585 | Plant Re-Rate Study | \$1,167.00. |
- F. NMSC Industrial Pretreatment Rules and Regulations; Proposed modifications to Ordinance 2015-1.
- G. Sewer Extension Request for Driscoll Luxury Properties located in the Village of Harrison, Harrison Utilities.
- H. Operating Report for February 2020
 1. Operating Report.
 2. Equipment and Grounds Report.

- **Budget, finance matters** -

- I. Discussion on and potential action to be taken for replacement of current Network Server.
- J. Accountant's Report for February 2020.
 1. Financial Statements.
 2. Cash & Investment Report.
- K. MCO Invoices.

| | | |
|--------|--------------------------------|---------------|
| #25686 | April 2020 Contract Operations | \$133,291.64. |
| #25749 | NMSC use of MCO vehicles | \$ 341.25. |
- L. Vouchers – Operating and Payroll Vouchers #138041 thru #138082 in the amount of \$307,767.47 for the month of February 2020.

8. ADJOURNMENT.